

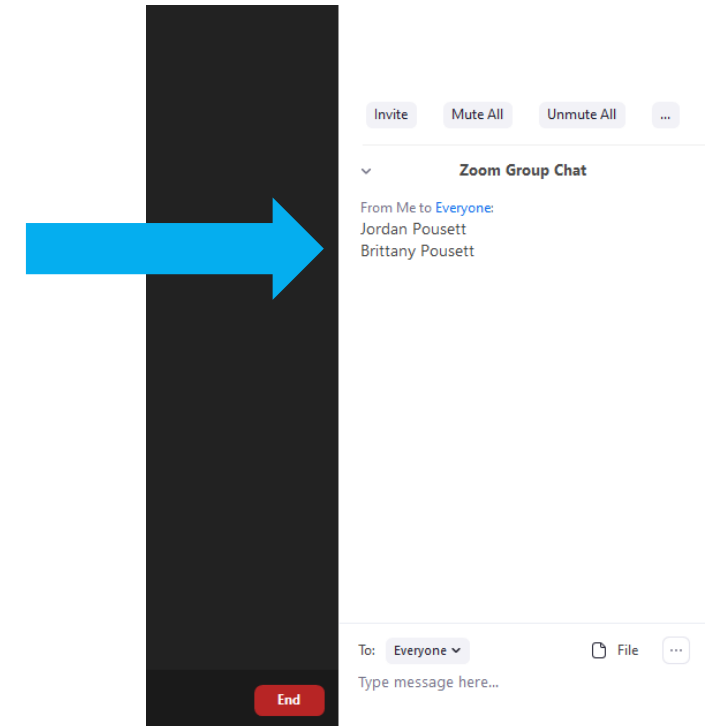
Annual General Meeting

November 24, 2020



Thank you for joining us!

To record attendance,
please type the name of all PCC
members in your household into
the chat box:





Welcome to the AGM – Call to Order

Agenda

1. Call to Order
2. Quorum Report
3. Approval of Previous Minutes
4. Review of Finances for 2019/20 year
5. Approval of Financial Statements
6. Appointment of Accounting Firm
7. Presentation of Budget for 2020/21 Year
8. Ministry and Staff Highlights
9. Approval of Ministry Reports
10. Election of Elders
11. Election of Members to the Nominating Team
12. Adjournment



Important instructions

Participation is welcome!

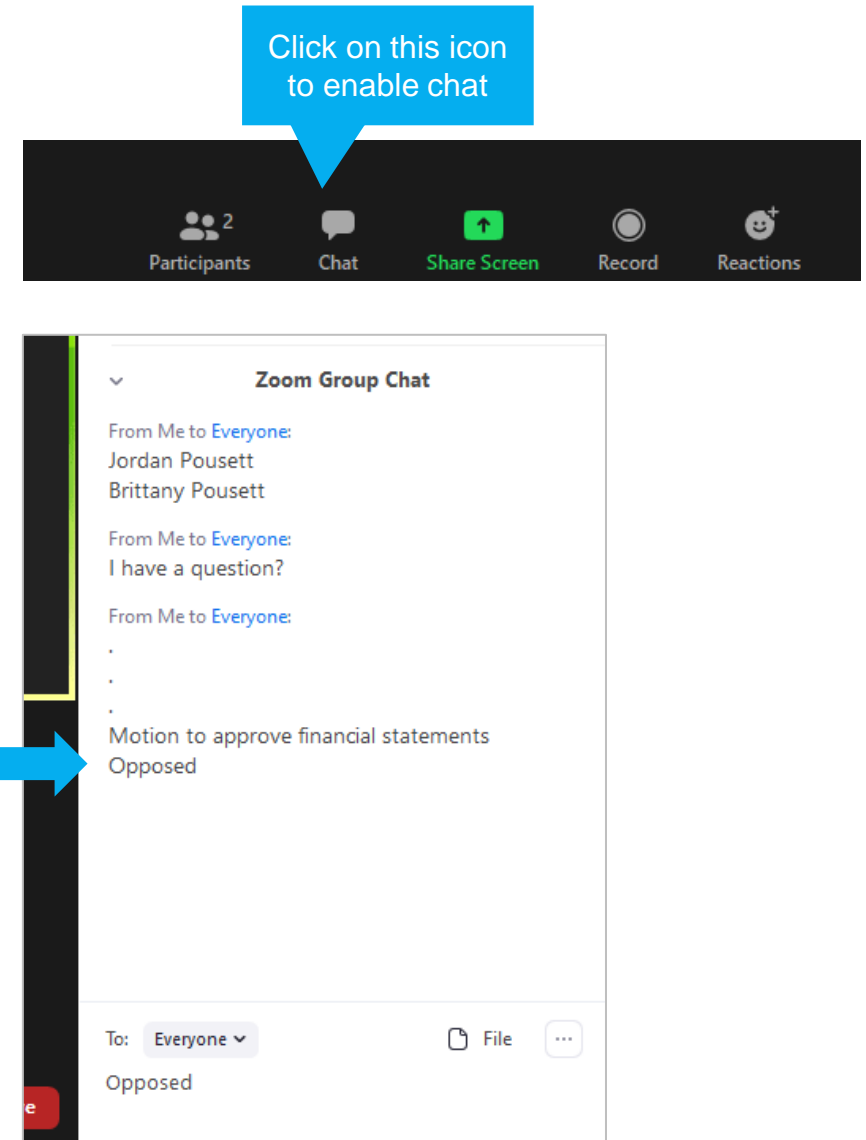
Questions

Please type your question into the chat and the host will read it out loud.

Voting

Motions will be presented by the host. Seconded by chat.
We will call for opposing votes which will be counted by the chat box.

All in favour will be calculated as the remaining votes – no need to vote in favour.

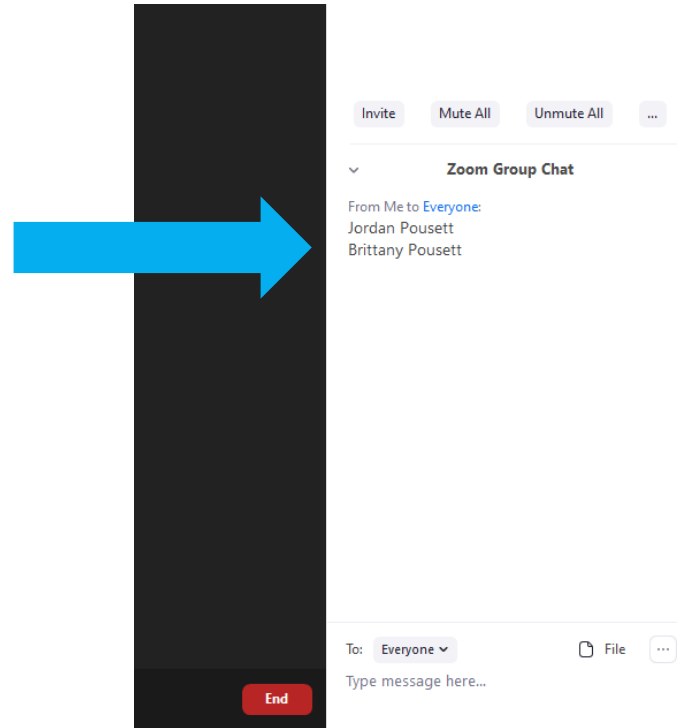




Quorum Report

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Motion: Approval of Previous Minutes

PACIFIC COMMUNITY CHURCH ANNUAL GENERAL MEETING – DECEMBER 3, 2019 MINUTES

1. CALL TO ORDER

Glen Forrester called the meeting to order and opened in prayer.

2. QUORUM REPORT

For quorum, at least 10% of the membership is required to be in attendance. The total membership count at this time is 156. There were 43 members present, thus fulfilling the requirements for quorum. A list of the Attendees is attached.

3. APPROVAL OF PREVIOUS MINUTES

Copies of the Minutes from last year's Annual General Meeting and the Membership Meeting held in September were made available on the church website.

Motion: that the minutes of the Annual General Meeting of December 4, 2018 as well as the minutes of the Membership Meeting of September 15, 2019 be adopted.

Moved, (Calum Scott) Seconded, (Carol Oliver), Carried

4. MINISTRY YEAR HIGHLIGHTS – STAFF PANEL

As we have done in the last few AGMs, staff presented some highlights of the past year and made themselves available for questions.

Brian – This is Brian's last AGM before he retires. He said it was wonderful to see Jeff pass the worship ministry to Alex this year, bring his neighbors Alpha, travel to Israel with a group from PCC and to preach through Luke and Acts.

Prince – He has been moved by unity of team this year. During a youth outreach 40 kids were invited out to Thursday night. There has also been growth in the young adults' ministry – from 5 people to 18. Impact has embraced mentorship Sundays. He's encouraged by the 55-plus ministry. Also, PCC'S three growth groups have grown to eight.

Matt – For CCK it was a year of community connections. Once the kitchen was thought of as PCC's. Now it's thought of as the community's. There are now more volunteers from outside our church than from inside.

Alex – It's his first AGM. He said it's been an honour to lead the church in worship as the church leads him in worship through its Christ-likeness. He's been involved in Alpha and has seen spiritual fruit in those who attended.

Jim – He said he has helped harness the church's vision and guide the team along. A highlight was the leadership prayer breakfast. He is happy about the staff team.

Q: Is Leah taking over children's ministry temporarily?

A: After Sarah left we created a team consisting of Mia, Leah and Shelley in part-time roles.

Motion: that the minutes of the AGM December 2019 be adopted



2019-2020 Financial Review

Dave Stinchcombe



PCC Numbers to Highlight

2019/20 Fiscal Year	PCC	
	Budgeted	Actual
General Giving	700,000	687,959
Rental Revenue	80,050	72,431
Admin Assessment	55,000	113,722
Missional Fund	73,900	80,557
Other Revenue	21,050	30,577
Total Revenue	\$ 930,000	\$ 985,246
Expenses	930,000	793,523
Capital / Asset Purchases	-	47,137
Total Expenses	\$ 930,000	\$ 840,660
Net Income / (Loss)	\$ -	\$ 144,586

Other highlights:

- Mortgage Balance \$ 0
- Missional Fund Balance \$ 74,000
- General Fund Giving up over \$26,000 vs last year
- Capital / Asset Purchases include: painting the building, landscaping updates, and live streaming equipment



CCK Numbers to Highlight

2019/20 Fiscal Year	CCK	
	Budgeted	Actual
Kitchen Rental Revenue	157,360	69,556
Donations	100,000	377,472
Fundraiser/Event Revenue	110,000	123,211
Grant Revenue	25,000	145,280
Other Revenue	28,000	5,628
Total Revenue	\$ 420,360	\$ 721,147
Expenses	412,904	416,261
Capital / Asset Purchases		99,693
Total Expenses	\$ 412,904	\$ 515,954
Net Income / (Loss)	\$ 7,456	\$ 205,193

Other highlights:

- Kitchen rental revenues were down significantly, but donations and grants more than made up the gap.
- Capital / Asset Purchases include: cube van, bike shop, refrigerated containers and more.




Opportunity for Questions

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Motion: Approve Financial Statements



LOEWEN KRUSE

Chartered
Professional
Accountants

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Pacific Community Church

We have reviewed the accompanying financial statements of Pacific Community Church (the "Church") that comprise the statement of financial position as at August 31, 2020, and the statements of changes in fund balances, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.


Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Pacific Community Church as at August 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Other Matter

The comparative August 31, 2019 figures were compiled by the Church who expressed no assurance on those statements and issued an internal statement. Our review work was limited to the current year's balances and transactions as required. We have not completed any review work on the comparative figures.

Burnaby, British Columbia
November 10, 2020


Chartered Professional Accountants

505 - 4211 Kingsway • Burnaby, BC V5H 1Z6 • TEL: 604.736.4300 • FAX: 604.736.4814 • TOLL FREE: 1.877.LOEWEENS
www.loewenkruse.com

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Motion: that the financial statements to August 31, 2020 be accepted as distributed.



Motion: Appoint Accounting Firm



INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

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Motion: that the firm of Lowen Kreuse be approved for a Review Engagement Report of the church financial records for the fiscal year ending August 31, 2021.



2020-2021 Budget Review

Dave Stinchcombe



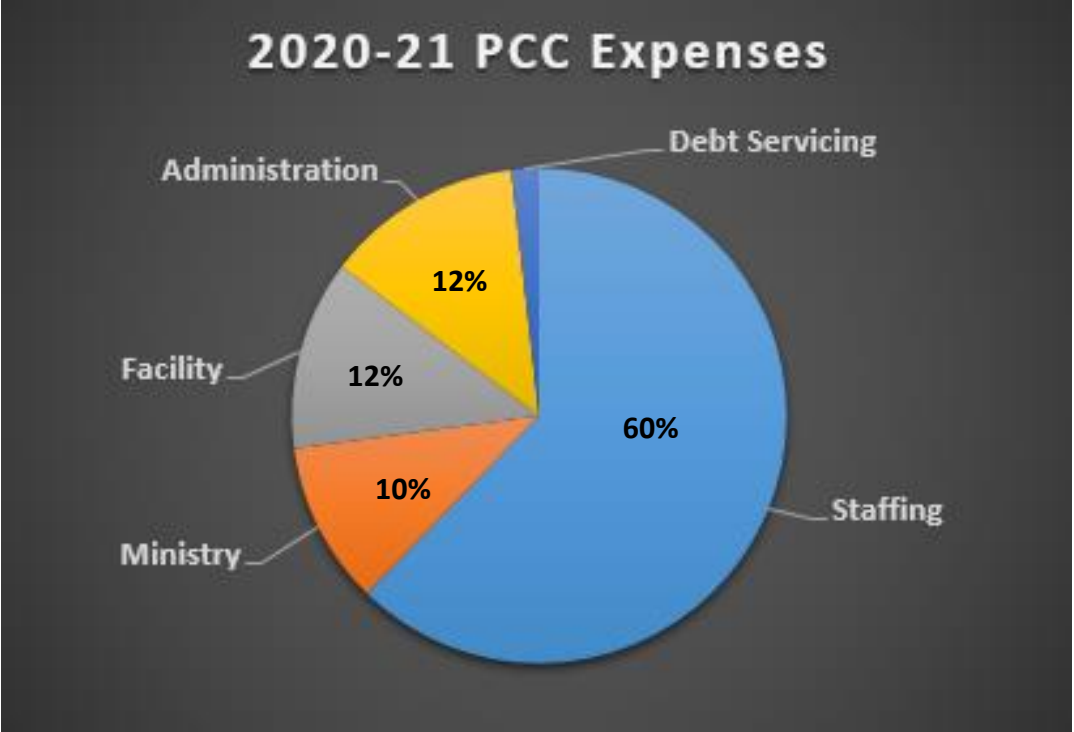
Annual Budget Process

1. Get the big number via ad-hoc team. (February)
2. Board considers and approves big number (March)
3. Seek broad involvement from staff, key leaders etc. for budget development (April)
4. Work the numbers (May)
5. Present a recommended budget to Board (June)
6. Board considers and approves a budget (June)
7. Present Budget to Congregation (Sept.)



PCC Budget 2020-21

PCC Budget Review	2020-21	2019-20
Revenue		
General Fund Revenue	700,000	700,000
Rental / Admin Revenue	101,700	135,000
Other Revenue	63,100	95,000
Total Revenue	\$ 864,800	\$ 930,000
Expenses		
Staffing	514,571	544,000
Ministry	87,600	152,000
Facility	102,665	117,000
Administration	106,356	102,000
Debt Servicing	15,000	15,000
Total Expenses	\$ 826,192	\$ 930,000
Net Income / Loss	\$ 38,608	\$ -



Opportunity for Questions via Chat



Motion: Approve PCC Budget

PCC Budget Review	2020-21	2019-20
Revenue		
General Fund Revenue	700,000	700,000
Rental / Admin Revenue	101,700	135,000
Other Revenue	63,100	95,000
Total Revenue	\$ 864,800	\$ 930,000
Expenses		
Staffing	514,571	544,000
Ministry	87,600	152,000
Facility	102,665	117,000
Administration	106,356	102,000
Debt Servicing	15,000	15,000
Total Expenses	\$ 826,192	\$ 930,000
Net Income / Loss	\$ 38,608	\$ -

Motion: that the PCC general budget for September 1, 2020 to August 31, 2021 be approved.



CCK Budget 2020-21

CCK Budget Review	2020-21	2019-20
Revenue		
Kitchen Rental Revnue	96,000	157,360
Donation Revenue	244,000	75,000
Cloverdale Christmas Hampers	55,000	50,000
Fundraisers / Other Revenue	122,000	138,000
Total Revenue	\$ 517,000	\$ 420,360
Expenses		
Staffing	257,693	184,550
Admin Assessment	77,550	63,054
Operations / Maintenance	54,200	59,000
Ministry	93,900	81,300
Capital Improvements	25,000	25,000
Total Expenses	\$ 508,343	\$ 412,904
Net Income / Loss	\$ 8,657	\$ 7,456



Opportunity for Questions via Chat



Motion: Approve CCK Budget



CCK Budget Review	2020-21	2019-20
Revenue		
Kitchen Rental Revenue	96,000	157,360
Donation Revenue	244,000	75,000
Cloverdale Christmas Hampers	55,000	50,000
Fundraisers / Other Revenue	122,000	138,000
Total Revenue	\$ 517,000	\$ 420,360
Expenses		
Staffing	257,693	184,550
Admin Assessment	77,550	63,054
Operations / Maintenance	54,200	59,000
Ministry	93,900	81,300
Capital Improvements	25,000	25,000
Total Expenses	\$ 508,343	\$ 412,904
Net Income / Loss	\$ 8,657	\$ 7,456

Motion: that the CCK general budget for September 1, 2020 to August 31, 2021 be approved.



Ministry and Staff Highlights

Dave Ashton, Jon Imbeau



Ministry and Staff Highlights

Opportunity for Questions via Chat





Motion: Approve Ministry Reports



Ministry Highlights
Jon ImBeau

The ImBeau family feel so blessed to be at Pacific!

The Transition:

Coming to Pacific has truly been a blessing. We have experienced a warm welcome and an encouraging transition. I have felt humbled to join such a great staff and believe that we have connected so well from the beginning. There was a lot to learn about Pacific and the staff patiently brought me up to speed and they continue to answer my many questions to this day. I have really enjoyed connecting with the people of Pacific Community, despite the challenges of doing this during the ongoing COVID restrictions. The opportunities during Sundays Live, Superheroes, Zoom meetings with Growth Groups and meeting individuals and families at the church have been very special for Debbie and I and the kids. We really appreciate you all.

Worship:

Starting at Pacific during a pandemic has been interesting to say the least. Worship at home and Sundays Live is not how we would all want to meet as a church, but we are all making the best of it and learning a lot in the process. I am learning to record messages for Sunday on Thursdays! We were able to open the church for services in September and this has been a highlight of my time here at Pacific. It is wonderful to gather together in person as the church.

Sermons:

Before coming to Pacific, when I was meeting with the search committee, I felt the Lord direct me to the gospel of Matthew and the theme Behold: The Kingdom of Heaven. I still feel that this was a prompt from the Lord for our people during the challenging times we live in. My prayer continues to be that God will speak to us all through his word and draw us toward a deeper intimacy with him and greater impact for him.

Ministries of Pacific:

One of the top priorities that I have for our community is to develop our children's ministry. We have already started an Awana at home initiative that will help us to get the ball rolling with a wonderful discipleship program for our kids. It is my hope that we can continue to bring and implement new programs for our kids ministry in the new year. I know that COVID restrictions will make this extra challenging, but we will be working hard to safely do our best for Pacific Kids! We have a really great staff, and they are working hard in the ministries they lead here at PCC. The pandemic has created a lot of interruption to regular ministry rhythms, but I have been so moved by all the great ministry that is still going forward at this time. Groups are

1

Motion: that the ministry reports for the year ending August 31, 2020 be adopted as presented.



Elders and Nominating Committee

Dave Ashton



Board of Elders

Current Elders



DAVID ASHTON
Board of Elders (2018-2021)



LISA NICKEL
Board of Elders (2019-2022)



CALUM SCOTT
Board of Elders (2017-2020)



BILL TATUM
Board of Elders (2019-2022)



DIANE FELGATE
Board of Elders (2018-2021)



JORDAN POUSETT
Board of Elders (2019-2022)



DAVE STINCHCOMBE
Treasurer, Board of Elders (2017-2020)



ZIPPORAH HANTKE
Board of Elders (2018-2021)

Board Overview

- Board currently at 8 members plus Jon Imbeau
- Each member normally serves 3 year terms
- Dave Stinchcombe and Calum Scott up for re-election
- No additional nominations this year



Motion: Elect Elders

Motion: that that Dave Stinchcombe and Calum Scott be elected to the PCC Board of Elders for 3 year terms starting January 2021.



Appoint Nominating Committee

The nominating committee meets each year to consider and recommend members to be elected to the board.

The church by-laws require the Board to appoint two members to the Nominating Committee and for the congregation to elect two members annually.

Call for members to serve on the nominating committee

Motion: Adjourn the meeting

Thank you!

Motion: that the annual general meeting be adjourned.